

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: The 999 Club and Lady Florence Trust	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lewisham	
Contact person: Mr. Andrew Mitchell	Position: <i>Head of Fundraising</i> Development Worker
Website: http://www.999club.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1091077
When was your organisation established? 01/05/1992	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More Londoners with improved economic circumstances
Please describe the purpose of your funding request in one sentence. To fund the salary of our Senior Advice Worker
When will the funding be required? 21/08/2017
How much funding are you requesting? Year 1: £40,464 Year 2: £41,273 Year 3: £42,099 Total: £123,836

Aims of your organisation:

Mission: We empower people to overcome the issues that led to homelessness or put them at risk of losing their accommodation

Aims:

- 1) To enable people in south-east London who are currently homeless, have recently been homeless, or are at high risk of becoming homeless, to find a sustainable solution to their housing problem.
- 2) To support homeless people into work, or to return to their place of local connection.
- 3) To support homeless people in living productively and independently.

Outcomes:

Increase engagement with us and/or other services.

Reduce the threat of accommodation loss and increase capacity to access accommodation

Improve financial stability.

Increase life skills

Improve mental and physical well-being.

Widen positive social networks

Main activities of your organisation:

We operate a Gateway Centre on weekdays with a session exclusively for people sleeping rough to receive food, showers and laundry followed by a general session for other homeless and those vulnerably housed who engage with our services. All service users have access to our

Advice & Support Service

Learning and Activities Programme

IT Suite

Employability Support Service

Visiting health and well-being agencies.

We run a seasonal night shelter

We refer to other agencies for specialist support. Our regular service users are case managed.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
9	2	5	100

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Our Advice and Support Service is an ongoing, vital service to our community of people who experience homelessness. Demand exceeds our annual target of advising 240 people and with the current climate of austerity and welfare reform shows no sign of abating. We are based Lewisham, 1 of the 16% most deprived boroughs in England. Clients generally have low levels of literacy and numeracy, IT and basic skills. They lack confidence, self esteem and knowledge of managing issues. Many are unaware of their rights and entitlements. As a result they suffer poverty and low levels of income. With the instability of homelessness these disadvantages feed each other.

Our Senior Advice Worker offers generalist advice around 3 key areas; Money Management, Benefits, Housing. New clients are given initial assessments by Gateway staff or trained volunteers and when appropriate referred to our worker. When someone rough sleeping first presents they often lack possessions and documents. The first task is to obtain proof of ID, apply for benefits and establish an account for payments. She helps people find accommodation and advises on; tenancy sustainment involving budgeting; landlords and rent arrears; housing benefit rules and responsibilities. She prevents evictions and successfully appeals adverse benefits decisions. She gives 1 to 1 advice, completes forms, makes telephone calls and writes letters on behalf of clients. Sometimes she accompanies people to court or tribunals. She is able to issue Food Bank Vouchers.

The project aims to help people;
Obtain the benefits to which they are entitled
Access and sustain accommodation
Achieve stability to find and sustain employment
Obtain knowledge to better help themselves and move towards independent living.

The organisation has been working with people with experience of homelessness for 25 years. Our advice worker is highly experienced and very effective. We are well known to our client group and other agencies within our sector, who refer people to us. We have achieved the AQS and PQASSO. We refer to other agencies for specialist help such as Debt advice and Legal advice.

We will meet the main outcome of more Londoners with improved economic circumstances by supporting service users to obtain and sustain the benefits to which they are rightfully entitled. Many do not know that they are eligible for certain benefits. Housing advice and money management compliments this by helping people secure and sustain accommodation increasing stability to maintain both benefits and chances of employment. Often service users are invited to apply for work by employers once they have secured accommodation. To a lesser extent we will reduce food poverty as our Advice Worker is approved to be able to issue food vouchers to service users. She also refers people to specialist services they are unaware of meaning that there are more people accessing debt and legal services.

Surveys and focus groups enable people to comment on and influence the running and management of our services. Our Advice Worker issues questionnaires to her clients inviting comments and suggestions regarding service efficacy and quality.

We are absolutely committed to diversity, recognising and valuing difference and recognising and seeking to redress inequality and disadvantage

We value and support volunteers with inductions, training, supervisions and expenses if needed. Some progress to become staff members or find employment elsewhere within our sector

We try to reduce our carbon footprint. Signage encourages staff and service-users to save energy by turning off lights and electronic devices. Our printers default to double-sided printing. We encourage electronic communication. We encourage travel by public transport or cycling and have registered with the 'Cycle to Work' scheme. Current recycling charges are beyond our means.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

AQS

PQASSO

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

The provision of a generalist Advice & Support service that includes benefits advice, money management and budgeting advice, benefits advice, housing advice and tenancy support advice. Service delivered 1 to 1 and in groups. Referrals to other specialist agencies e.g. Debt Advisors, where appropriate

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Service users gain the benefits to which they are entitled and learn how to apply for and maintain their benefits

Service users access accommodation and acquire the skills to maintain tenancies

Service users achieve stability in life to achieve for or maintain employment to increase economic stability

Service users understand how to better manage their money

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will look to other funders and supporters to continue the activity after the grant and even consider using unrestricted funds, but ultimately the latter is unsustainable.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

240

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lewisham (90%)

Southwark (4%)

Greenwich (4%)

Bromley (2%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary including NIC in costs & 4% pension	40,464	41,273	42,099	123,836
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	40,464	41,273	42,099	123,836
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
none	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
none	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary including NIC in costs & 4% pension	40,464	41,273	42,099	123,836
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	40,464	41,273	42,099	123,836
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2016
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Income received from:	£
Voluntary income	477,673
Activities for generating funds	216,140
Investment income	0
Income from charitable activities	0
Other sources	0
Total Income:	693,813

Expenditure:	£
Charitable activities	607,479
Governance costs	7,137
Cost of generating funds	58,261
Other	0
Total Expenditure:	672,877
Net (deficit)/surplus:	20,936
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	79,382
Investments	0
Net current assets	217,848
Long-term liabilities	0
*Total Assets (A):	297,230

Reserves at year end	£
Restricted funds	162,202
Endowment Funds	0
Unrestricted funds	135,028
*Total Reserves (B):	297,230

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: none
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Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	27,839	10,000	10,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Kirkland & Ellis LLP	25,000	30,000	85,000
Henry Smith Charity	25,000	25,000	25,000
Pret Foundation	29,361	29,450	13,067
Big Lottery	0	0	114,529
Garfield Weston	25,000	0	50,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Andrew Mitchell**

Role within **Head of Fundraising**
Organisation: